



Polk County, TX

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT02138 - K19A12/K19R12

Adjustment Number	Budget Code	Description				Adjustment Date
K19A12	General Budget 2018 -2019	BUDGET AMENDMENTS AUG 13, 2019				8/13/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>021-342-4621</u>	ROAD REPAIR REIMB.	ROAD MATERIALS REIMB PINE SHADOWS	-51,500.00	-22,000.00	-73,500.00
August:	-22,000.00				
<u>021-6622-3390</u>	ROAD MATERIALS	ROAD MATERIALS REIMB PINE SHADOWS	600,234.00	22,000.00	622,234.00
August:	22,000.00				
<u>022-342-4621</u>	ROAD REPAIR REIMB.	ROAD MAT REIMB CITY OF ONALASKA	0.00	-1,470.00	-1,470.00
August:	-1,470.00				
<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURS	ROAD MAT REIMB CITY OF ONALASKA	-20,629.00	-340.00	-20,969.00
August:	-340.00				
<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURS	ROAD MAT REIMB CITY OF ONALASKA	-20,629.00	-137.50	-20,766.50
August:	-137.50				
<u>022-6622-3380</u>	CULVERTS	FROM FUND BALANCE	35,847.11	12,000.00	47,847.11
August:	12,000.00				
<u>022-6622-3390</u>	ROAD MATERIALS	ROAD MAT REIMB CITY OF ONALASKA	540,329.89	1,470.00	541,799.89
August:	1,470.00				
<u>022-6622-3390</u>	ROAD MATERIALS	ROAD MAT REIMB CITY OF ONALASKA	540,329.89	340.00	540,669.89
August:	340.00				
<u>022-6622-3390</u>	ROAD MATERIALS	ROAD MAT REIMB CITY OF ONALASKA	540,329.89	137.50	540,467.39
August:	137.50				
<u>022-6622-4560</u>	PARTS & REPAIRS	FROM FUND BALANCE	47,500.00	5,000.00	52,500.00
August:	5,000.00				
<u>022-6622-4900</u>	MISCELLANEOUS	FROM FUND BALANCE	0.00	20,000.00	20,000.00
August:	20,000.00				

Adjustment Number	Budget Code	Description				Adjustment Date
K19R12	General Budget 2018 -2019	BUDGET REVISIONS AUG 13, 2019				8/13/2019

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>010-1401-3520</u>	CONTINGENCIES	BUDGET REVISIONS AUG 13, 2019	61,402.93	-93.36	61,309.57
August:	-93.36				
<u>010-1403-4270</u>	TRAVEL TRAINING	BUDGET REVISIONS AUG 13, 2019	6,000.00	1,300.00	7,300.00
August:	1,300.00				
<u>010-1403-4840</u>	ELECTION EXPENSE	BUDGET REVISIONS AUG 13, 2019	35,000.00	-1,300.00	33,700.00
August:	-1,300.00				
<u>010-1696-1080</u>	SALARIES-PART TIME	BUDGET REVISIONS AUG 13, 2019	0.00	93.36	93.36
August:	93.36				
<u>010-2455-3150</u>	OFFICE SUPPLIES	BUDGET REVISIONS AUG 13, 2019	1,200.00	-215.00	985.00
August:	-215.00				
<u>010-2455-3510</u>	EQUIPMENT MAINTENANCE	BUDGET REVISIONS AUG 13, 2019	700.00	215.00	915.00
August:	215.00				
<u>010-2466-1050</u>	SALARIES	BUDGET REVISIONS AUG 13, 2019	144,623.00	-5,862.72	138,760.28
August:	-5,862.72				
<u>010-2466-2250</u>	TRAVEL ALLOWANCE	BUDGET REVISIONS AUG 13, 2019	1,890.00	387.70	2,277.70
August:	387.70				

Budget Adjustment Register

Packet: GLPKT02138 - K19A12/K19R12

<u>010-2466-4861</u>	COURT REPORTER CONTRACT	BUDGET REVISIONS AUG 13, 2019	2,500.00	5,475.02	7,975.02
August: 5,475.02					
<u>010-2467-3110</u>	POSTAGE	BUDGET REVISIONS AUG 13, 2019	750.00	-332.00	418.00
August: -332.00					
<u>010-2467-3150</u>	OFFICE SUPPLIES	BUDGET REVISIONS AUG 13, 2019	2,500.00	-1,000.00	1,500.00
August: -1,000.00					
<u>010-2467-4270</u>	TRAVEL TRAINING	BUDGET REVISIONS AUG 13, 2019	2,500.00	1,000.00	3,500.00
August: 1,000.00					
<u>010-2467-4270</u>	TRAVEL TRAINING	BUDGET REVISIONS AUG 13, 2019	2,500.00	332.00	2,832.00
August: 332.00					
<u>010-2512-1050</u>	SALARIES	BUDGET REVISIONS AUG 13, 2019	1,593,955.87	-15,000.00	1,578,955.87
August: -15,000.00					
<u>010-2512-1080</u>	SALARIES-PART TIME	BUDGET REVISIONS AUG 13, 2019	36,000.00	15,000.00	51,000.00
August: 15,000.00					
<u>010-2553-3000</u>	UNIFORMS	BUDGET REVISIONS AUG 13, 2019	2,800.00	1,200.00	4,000.00
August: 1,200.00					
<u>010-2553-3300</u>	FURNISHED TRANSPORTATION	BUDGET REVISION AUG 13, 2019	10,700.00	-1,200.00	9,500.00
August: -1,200.00					
<u>010-2560-3300</u>	FURNISHED TRANSPORTATION	BUDGET REVISIONS AUG 13, 2019	185,000.00	-36,572.00	148,428.00
August: -36,572.00					
<u>010-2560-3930</u>	LAW ENFORCEMENT SUPPLIES	BUDGET REVISIONS AUG 13, 2019	37,500.00	36,572.00	74,072.00
August: 36,572.00					
<u>021-6621-3390</u>	ROAD MATERIALS	BUDGET REVISIONS AUG 13, 2019	600,234.00	200,000.00	800,234.00
August: 200,000.00					
<u>021-6621-4900</u>	MISCELLANEOUS	BUDGET REVISIONS AUG 13, 2019	331,158.25	-200,000.00	131,158.25
August: -200,000.00					
<u>024-6624-3390</u>	ROAD MATERIALS	BUDGET REVISIONS AUG 13, 2019	535,784.92	40,000.00	575,784.92
August: 40,000.00					
<u>024-6624-4560</u>	PARTS & REPAIRS	BUDGET REVISIONS AUG 13, 2019	126,571.75	-40,000.00	86,571.75
August: -40,000.00					

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After		
General 2018 -2019	General Budget 2018 -201	<u>010-1401-3520</u>	CONTINGENCIES	61,402.93	-93.36	61,309.57		
		<u>010-1403-4270</u>	TRAVEL TRAINING	6,000.00	1,300.00	7,300.00		
		<u>010-1403-4840</u>	ELECTION EXPENSE	35,000.00	-1,300.00	33,700.00		
		<u>010-1696-1080</u>	SALARIES-PART TIME	0.00	93.36	93.36		
		<u>010-2455-3150</u>	OFFICE SUPPLIES	1,200.00	-215.00	985.00		
		<u>010-2455-3510</u>	EQUIPMENT MAINTENANCE	700.00	215.00	915.00		
		<u>010-2466-1050</u>	SALARIES	144,623.00	-5,862.72	138,760.28		
		<u>010-2466-2250</u>	TRAVEL ALLOWANCE	1,890.00	387.70	2,277.70		
		<u>010-2466-4861</u>	COURT REPORTER CONTRACT SER	2,500.00	5,475.02	7,975.02		
		<u>010-2467-3110</u>	POSTAGE	750.00	-332.00	418.00		
		<u>010-2467-3150</u>	OFFICE SUPPLIES	2,500.00	-1,000.00	1,500.00		
		<u>010-2467-4270</u>	TRAVEL TRAINING	2,500.00	1,332.00	3,832.00		
		<u>010-2512-1050</u>	SALARIES	1,593,955.87	-15,000.00	1,578,955.87		
		<u>010-2512-1080</u>	SALARIES-PART TIME	36,000.00	15,000.00	51,000.00		
		<u>010-2553-3000</u>	UNIFORMS	2,800.00	1,200.00	4,000.00		
		<u>010-2553-3300</u>	FURNISHED TRANSPORTATION	10,700.00	-1,200.00	9,500.00		
		<u>010-2560-3300</u>	FURNISHED TRANSPORTATION	185,000.00	-36,572.00	148,428.00		
		<u>010-2560-3930</u>	LAW ENFORCEMENT SUPPLIES	37,500.00	36,572.00	74,072.00		
		<u>021-342-4621</u>	ROAD REPAIR REIMB.	-51,500.00	-22,000.00	-73,500.00		
		<u>021-6621-3390</u>	ROAD MATERIALS	600,234.00	222,000.00	822,234.00		
		<u>021-6621-4900</u>	MISCELLANEOUS	331,158.25	-200,000.00	131,158.25		
		<u>022-342-4621</u>	ROAD REPAIR REIMB.	0.00	-1,470.00	-1,470.00		
		<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURSEM	-20,629.00	-477.50	-21,106.50		
		<u>022-6622-3380</u>	CULVERTS	35,847.11	12,000.00	47,847.11		
		<u>022-6622-3390</u>	ROAD MATERIALS	540,329.89	1,947.50	542,277.39		
		<u>022-6622-4560</u>	PARTS & REPAIRS	47,500.00	5,000.00	52,500.00		
		<u>022-6622-4900</u>	MISCELLANEOUS	0.00	20,000.00	20,000.00		
		<u>024-6624-3390</u>	ROAD MATERIALS	535,784.92	40,000.00	575,784.92		
		<u>024-6624-4560</u>	PARTS & REPAIRS	126,571.75	-40,000.00	86,571.75		
		General 2018 -2019 Total:				4,270,318.72	37,000.00	4,307,318.72
		Grand Total:				4,270,318.72	37,000.00	4,307,318.72

Polk County Precinct One
Commissioner Bob Willis
P.O. Box 740
Goodrich, Texas 77335
936-365-2222

*021-342-4021
certify*

July 22, 2019

Polk County Auditor's Office
Polk County Treasurer's Office

Enclosed please find a check from the Pine Shadows Civic Club for the amount of 22,000.00.
This check is reimbursement of partial costs accrued for road repair in Pine Shadows.

Please credit this check into Precinct One's Road Material Account #021-6621-3390

Enclosed:
CK# 1165

22,000.00

Thank you for your assistance with this matter,

Brenda Hambrick

Brenda Hambrick
Polk County Precinct One
Commissioner Bob Willis

1165

PINE SHADOWS CIVIC CLUB
P O BOX 1731
LIVINGSTON, TX 77351

DATE July 16 2019 88-548-1131

PAY TO THE ORDER OF FOLK COUNTY PCT 1 \$ 22,000

TWENTY-TWO THOUSAND DOLLARS & 00/100 DOLLARS

FOR ROAD RE-SURFACING

FIRST STATE BANK
24 HOUR BANK BY PHONE - 800 745-8747
P.O. Box 1277 - Livingston, TX 77351 - (936) 327-6311
P.O. Box 1379 - Baytown, TX 77521 - (281) 428-3347
P.O. Box 1379 - Houston, TX 77260 - (281) 648-6680

Bob Willis

001165 113105465 170456

TRANSFER FROM Fund BALANCE \$17,000

Line-item Transfer - Budget Revision

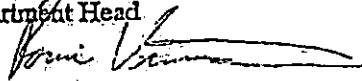
DATE: 8/5/19

Honorable Commissioners Court of Polk County:

I submit to you for your consideration the following line-item transfers:

	FUND	DEPT.	ACCT.	AMT.
From: TO:	022	6622	3380	12,000
To:	022	6622	4560	5,000
Reason:				

Department Head



Line-item Transfer - Budget Revision

DATE: 7-19-19

Honorable Commissioners Court of Polk County:

I submit to you for your consideration the following line-item transfers:

	FUND	DEPT.	ACCT.	AMT.
From:	FUND	BALANCE		29,000
To:	022	6622	4900	20,000
Reason:				

Department Head





Receipt Number: R00000541

Cashier Name: Terry Viken

Terminal Number: 2

Receipt Date: 11/2/2018 3:16:15 PM

Tran. Code: TREASURER'S RECEIPT - TREASURER'S RECEIPT Name: CITY OF ONALASKA \$1,470.00

REIMB MATERIAL TO FIX RO... \$1,470.00

Payment Method: CHECK Payor: CITY OF ONALASKA Reference:

Total Amount Applied: \$1,470.00

Amount: \$1,470.00

Total Payment Received: \$1,470.00

Change: \$0.00

GL Distribution:	Account Number	Account Name	Amount
	022-342-4621	ROAD REPAIR REIMB.	1,470.00
		Total Distribution Amount:	1,470.00

*Certify
to road
materials*



Receipt Number: R00001036

Cashier Name: Terry Viken

Terminal Number: 2

Receipt Date: 11/19/2018 1:28:10 PM

Tran. Code: TREASURER'S RECEIPT - TREASURER'S RECEIPT Name: CITY OF ONALASKA \$340.00

PCT #2 REIMB ROAD MATERI... \$340.00

Payment Method: CHECK Payor: CITY OF ONALASKA Reference:

Total Amount Applied: \$340.00

Amount: \$340.00

Total Payment Received: \$340.00

Change: \$0.00

GL Distribution:	Account Number	Account Name	Amount
	022-369-6100	CULVERT/MATERIAL REIMBURSEMENT	340.00
		Total Distribution Amount:	340.00

CERTIFY TO ROAD MATERIAL

Polk County Precinct 2
Commissioner Ronnie Vincent
P.O. Box 1388
Onalaska, Texas 77360
936 646-5929

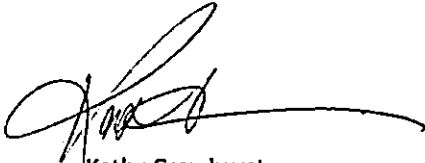
August 5, 2019

Polk County Auditor's Office
Polk County Treasurer's Office

Enclosed please find a check from the City of Onalaska totaling \$137.50. This check is reimbursement for road material used on Onalaska East Drive.

Please credit this check into Precinct 2's road material account 022-6622-3390

Thank you for your assistance with this matter,



Kathy Crowhurst
Office Manager
Polk County Pct 2
Commissioner Ronnie Vincent

022-309-6100
CERTIFY

CASH ON HAND IF ALL CHECKLOCK SECURITY FEATURES LISTED ON FRONT INDICATE NO TAMPERING OR COPYING

CITY OF ONALASKA
P.O. BOX 880
ONALASKA, TEXAS 77360

FIRST STATE BANK
ONALASKA, TX 77360
88-546/1131

32259

8/5/2019

PAY TO THE ORDER OF Polk County Precinct #2 Road & Bridge

\$ **137.50

One Hundred Thirty-Seven and 50/100 DOLLARS

Polk County Precinct #2 Road & Bridge
P O Box 1388
Onalaska, Texas 77360

Milton Choate
Gregg Gully

MEMO

⑈032259⑈ ⑆113105465⑆

⑈ 010 504 ⑈

CITY OF ONALASKA

32259

Polk County Precinct #2 Road & Bridge

Date Type Reference
8/5/2019 Bill ONALASKA EAST DRIVE

Original Amt.
137.50

Balance Due
137.50

8/5/2019
Discount
Check Amount

Payment
137.50
137.50

FIRST STATE BANK

137.50

022 6622 3390



POLK COUNTY, TEXAS

MEMORANDUM

SYDNEY MURPHY, COUNTY JUDGE

TO: *Stephanie Dale, Assistant County Auditor*
FROM: *Sydney Murphy /by Kari Miller*
DATE: *August 2, 2019*
RE: *FY2019 Budget Revision*

Please include the following on your next submission for FY2019 Budget Revisions;

FUND	DESCRIPTION	INCREASE	DECREASE
010-1401-3520	(Commissioners Court) CONTINGENCIES		93.36
010-1696-1080	(Human Resources) SALARIES PART-TIME	93.36	
	TOTAL	93.36	93.36

Note: Needed to cover absence while short-staffed.

Thanks!

Budget Revision

Date: August 7, 2019

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

	Fund	Dept.	Account	Amount
From:	010	1403	4840	1,300.00
To:	010	1403	4270	1,300.00

moving funds into travel and training
because this amount was taken out
the wrong account.

Stovh

Department Head

RECEIVED
AUG 07 2019
BY: MR



Darrell G. Longino
Justice of the Peace, Precinct 1

101 W. Church St., Suite 105
Livingston, TX 77351
Phone: (936)327-6841
Fax: (936) 327-6884

July 31, 2019

To: Polk County Auditor

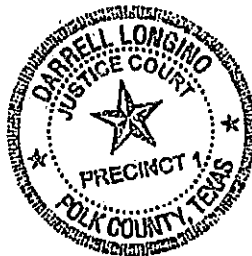
Re: Funds Transfer

I am requesting a transfer of \$215.00 (Two Hundred and Fifteen Dollars) from Office Supplies account #010-2455-3150 to Equipment Maintenance account #010-2455-3510. This is to cover the cost of a new printer for our front counter as our current one is broken. Thank you for your assistance.

Sincerely,

Darrell Longino

Darrell Longino
Justice of The Peace Pct 1



RECEIVED

JUL 31 2019

BY: *MR*



MEMORANDUM

SYDNEY MURPHY, COUNTY JUDGE

TO: *Stephanie Dale, Assistant County Auditor*
FROM: *Sydney Murphy /by Kari Miller*
DATE: *July 30, 2019*
RE: *FY2019 Budget Revision*

Please include the following on your next submission for FY2019 Budget Revisions;

FUND	DESCRIPTION	INCREASE	DECREASE
010-2466-1050	(258 th) SALARIES		5,862.72
010-2466-2250	(258 th) TRAVEL ALLOWANCE	387.70	
010-2466-4861	(258 th) COURT REPORTER CONTRACT SERVICES	5,475.02	
	TOTAL	5,862.72	5,862.72

Note:

Thanks!

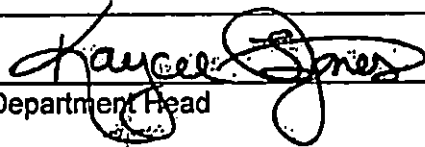
Budget Revision

Date: 7/19/2019

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

	Fund	Dept.	Account	Amount
From:	010	2467	3110	\$332.00
To:	010	2467	4270	\$332.00

 *Kayce Jones* by EW
Department Head

Budget Revision

Date: 7/19/2019

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

	Fund	Dept.	Account	Amount
From:	010	2467	3150	\$1,000.00
To:	010	2467	4270	\$1,000.00

Kayce Jones Aug 20
Department Head

Budget Revision

Date: 8/6/19

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

Fund	Description	Increase	Decrease
010-2512-1050	Salaries		15,000.00
010-2512-1080	Salaries - Part Time	15,000.00	

To cover shortage in Salaries-Part Time.

Patrick DeLano
Department Head

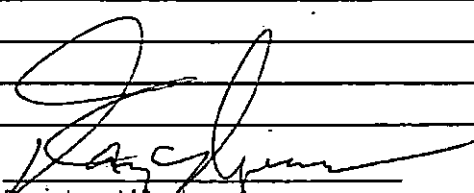
Budget Revision

Date: 7-22-19

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as a revision to my departmental budget:

Fund	Description	Increase	Decrease
010-2553-3300	Furnished Transportation		1200.00
010-2553-3000	Uniforms	1200.00	
	(for a bullet-proof vest)		



Department Head
Constable 3

Budget Revision

Date: 7-26-19

Honorable Commissioners Court of Polk County:

I would like to request the following expenditure as an revision to my departmental budget:

	Fund	Dept.	Account	Amount
From:	010	560	3300	36,572.00
To:	010	2560	3930	36,572.00

Moving funds to pay for 20 Tasers. previously on capital outlay.

Bryan A. Jantz
Department Head

RECEIVED
JUL 26 2019
BY: MR

Budget Revision

Date: 8/5/19

Honorable Commissioners Court of Polk County:

I would like to request the following as a revision to my department budget:

Fund	Description	Increase	Decrease
021-6621-4900	Misc		\$200,000
021-6621-3390	Road Materials	\$200,000	

To cover expenses _____

Bob Willis
Department Head

Budget Revision

Date: 8/6/19

Honorable Commissioners Court of Polk County:

I would like to request the following as a revision to my department budget:

Fund	Description	Increase	Decrease
024-6624-4560	Parts & Repairs		\$40,000
024-6624-3390	Road Materials	\$40,000	

To cover expenses Road Mat.



Department Head